

## AA17. Further Studies Policy

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Title:	<b>Further Studies Policy (Double, Dual, Minor and Second Degrees)</b>
Policy Number:	AA 17/ 08, 2014
Effective Date:	Reviewed, July 2025
Issuing Authority:	Vice President For Academic Affairs

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### RATIONALE

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RHU offers students the opportunity to extend their knowledge by studying more than one major or earning more than one degree. Available options are:

1. Study double major concurrently;
2. Earn two degrees simultaneously;
3. Return to the University after graduation for a second degree

### POLICY

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#### 1- Double Major

Students may concurrently study two majors offered by the same college and have similar degree structures. A student may apply for permission to study a second major if s/he is in good academic standing after completing at least 24 credits of coursework in the first major. Permission is granted if the student meets the admission requirements to the second major. Students must complete a minimum of 24 credits of core courses in the second major above and beyond the requirements of the first major, including all mandatory core courses of the second major. Upon graduation, one diploma specifying both majors is granted, provided all the requirements of the respective majors are completed. Credits for common courses are given to both majors.

#### 2- Dual Degree

Students may simultaneously pursue two different degrees from programs offered by other colleges and have different degree structures. Students may apply for permission to study for a second degree if they are in good academic standing after completing at least 24 credits of coursework in the first-degree major. The application is approved if the student meets the admission requirements for a second-degree major. Upon graduation, a diploma is granted for each degree major, provided that all the requirements of the respective degrees are completed, including the co-op experience and a minimum of 30 additional credits above the requirements of the first degree. Credits for common courses are granted to both degrees, and the higher tuition rates for the two degrees shall be applied.

#### 3- Second Degree

Students who have earned a degree and opt to return to the University at a later date to pursue a second degree may do so under the following conditions: (1) the admission requirements of the new degree are met; (2) the applicant may be required to repeat courses if they were taken more than three years ago or if the acquired grade is low as recommended by the department of the second degree.

#### 4- Minors

Students can pursue a minor in an area different from their major under the following conditions:

- Obtain a Minor Cumulative Grade Point Average of no less than 70%
- Overlapped courses between student major requirements and minor requirements are counted to fulfill minor requirements
- A student may pursue up to two minors
- A maximum of nine credits can be counted towards the requirements of two minors
- Students pursuing a minor in Mathematics must take at least a three credit Mathematics course beyond what is required by their major

#### RELATED DOCUMENTS

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- > University policies and procedures
- > University catalogues

#### 1. APPROVAL AND REVIEW

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**OFFICER RESPONSIBLE:** VP for Academic Affairs

**AUTHORITY:** University Academic Board

**POLICY REVIEWED BY:** Human Resources Department, Finance Department, Academic units, Quality Assurance Office.

**EFFECTIVE DATE:** July 15, 2018

**REVIEW DATE:** As needed

**REVISION HISTORY:** None.

**RELATED POLICIES:** All University Policies and Procedures

**FINAL APPROVAL BY THE PRESIDENT:**

**Signature:** 

**Date:** July 15, 2018