

Change of Major

A student who has completed at least one semester of course work in a major may request a change of major at any time before the thirteenth week of a regular semester (fall or spring). The dean of the college (if in case of college change) in consultation with the department chairperson of the aspired program decides on the request before the start of the following semester based on the following conditions: the request meets college admission requirements; a seat in the desired major is available; the student has not changed major before; the number of earned credits in the old major is less than 64 credits unless the student was forced out of the major for academic reasons. All earned credits which are required in the new major will be transferred and used to calculate the CGPA.

Normally, all earned credits which are required in the new major will be transferred and used to calculate the CGPA. However, if the student so wishes six credits may be deleted from CGPA if transfer is within the same college or twelve credits maximum if transfer is to a new college.

Intensive English Program students in Level 3 or 4 may request a reassignment of major before they complete 15 credit hours. Reassignment of major shall not be considered a transfer or a change of major.

Academic Complications

RHU is committed to providing students every opportunity to thrive because their future success is all that matters. To leverage those opportunities students are urged to communicate with their instructors inside the classroom, via email, phone, social media, or the Learning Management System (Moodle) – and to regularly visit the Learning Support Centers to seek help from their peers to overcome difficulties they face in doing a homework, working on a project, writing a report or preparing for a test.

While RHU shall spare no effort to help students achieve academic success, it is inevitable that many students for one reason or the other experience academic complications that threaten their future prospects. Students must manage their time effectively and tap the resources available as they undertake their academic responsibilities to avoid academic complications, otherwise they risk the consequences outlined below.